

CAMEROON

On behalf of UniGroup Relocation, we will be coordinating the shipment of your goods to Cameroon. To simplify the process, we have outlined the necessary steps to ensure a smooth transition. This will also review your responsibilities in assisting with this process. In addition to the points below, the following pages will outline the requirements, which will be facilitated by our local representative to complete the clearance. They will assist with each item specific to your shipment so please be assured they will do whatever is necessary to facilitate a quick and efficient clearance. The documentation process, for example, passports, visas, power of attorney, etc., can take one week to ten days plus the transportation – airfreight – three to four weeks and ocean – six to eight weeks, depending on the origin.

It is extremely important that you take a few moments to review these important requirements, as they will allow us to process the release of your personal property through foreign customs.

Customs and immigration requirements are established by the country of import and not by UniGroup Relocation. This guide has been designed to assist clients understand and comply with country-specific requirements. Substantial effort has been made to ensure that the information provided is current and correct. **Such regulations, however, are subject to change without notice by the country of import.** UniGroup Relocation assumes no liability for changes in the law or interpretation by enforcement personnel as it exists at the time you and/or your goods enter the country.

Visa Requirements – Details

Please advise your local representative or UniGroup Relocation Representative of the “Type” of passport or visa you will be travelling under (working visa, temporary visa, diplomatic, etc.) When moving to Cameroon, some specific documents will be required in order to satisfy local immigration officials.

*Contact address and telephone number must be listed on all documents.

Required Documents	Details
Visitors	
Visitor Visa	Requirements for Visitor Visa: <ul style="list-style-type: none"> • Certificate of accommodation issued by the family/friend and undersigned by administrative or judicial authorities. • Bank statement from prospective traveler. • Round trip tickets (copy of tickets).
Short-stay Visa	Short-stay visas are valid for up to three months.
Tourists	

Tourist Visa	<p>Requirements for Tourist Visa:</p> <ul style="list-style-type: none"> • National passport, valid at least for six months. • One application form and one passport photograph (black and white or colored). • Photocopy of vaccination against yellow fever. • If the shipper travels by car: “carnet de passage en douane” (Notebook of Passage in Customs) and international insurance valid in Cameroon. • Proof of incomes or financial support (a certificate of lodging, salary statement, a credit card or a recent bank statement). <p>Tourist Visas are valid for up to three months.</p> <p>Visas are required by all except the following: Nationals of Central African Republic, Chad, Congo (Rep), Mali and Nigeria for stays not exceeding 90 days, those in transit continuing their journey on the first or same aircraft within 24 hours provided holding onward tickets and not leaving the airport.</p>
Transit Visa	Transit visas are valid for up to five days.
Businesspeople	
Business Visa	<p>Requirements for Business Visa:</p> <ul style="list-style-type: none"> • National passport, valid at least for six months. • One application form and one passport photograph (black and white or colored). • Guaranty letter of the shipper’s company. • Photocopy of vaccination against yellow fever. <p>Business visas are valid for up to six months.</p>
Students	
Student Visa	<p>Requirements for Student Visa:</p> <ul style="list-style-type: none"> • Attestation from a Dutch University. • Invitation/admission letter from a university in Cameroon.

Documents Requirements – Details

When moving to Cameroon, some specific documents will be required in order to satisfy local immigration officials.

PERSONAL & HOUSEHOLD GOODS

Required documents to import personal & households are:

Required Documents	Details
Passport	Required.
Inventory	Dated, valued and signed by the shipper.
Invoices	For the electrical and hi-fi items.
Resident or working permit or letter from the employer	Explaining that the client is starting a new contract.
Non Sale Certificate	Declaration on the honor that the client will not sell the household goods.
Ocean Freight Invoice	Please verify with local representative.

Duties

Duty-free entry is permitted if the following requirements are met:

- All items in shipment were purchased 6 months prior to shipping.
- Computers shipped for “personal use”.
- New computers are subject to taxes of 70% of customs declared value.

Details:

- A certificate of Free Entry must be obtained from the customs head office.
- Documents must be express mailed 15 days before shipment’s arrival in order for the shipper’s employer to apply for the possible duty free exemption certificate.
- Documents must be printed on employer’s letterhead when applicable.

Restricted and Prohibited – Imports

All countries, Cameroon included, prohibit or restrict the importation of certain dangerous or sensitive items.

Restricted Items:

- Edible meat.
- Sea or bred fish, crustaceans and mollusks.
- Alimentary preparations for other animals.
- Medicines.
- Medicated soaps.
- Prepared explosives, other than propellant powders; pyrotechnic articles, beacon rockets.
- Transmitter-receivers and other receivers.
- Weapons and war ammunition.
- Precious substances (gold, platinum, sapphire, etc.)
- Radioactive substances (uranium, thorium, detorium, etc) and equipment containing radioactive elements.
- Salt: maximum iodine 100ppm or 100 mg/kg.
- Wheat Flour: must conform to norms specified in Decree 27/MINDIC/DPPC.

Prohibited Items

- "Ibéro" oil and "Turkey brand" vegetal oil.
- "Mc Ray" scotch whisky.
- Skin treatment creams : "Mipipo" skin treatment cream, "IKB" medicated cream, "Crusader" skin toning cream,
- "Elegance" skin toning cream, "Symbi" cream, "Renue" super bleaching cream, "Amba" cream, "Nice" super cream,
- "Desire" complexion cream, "Tura" medicated cream, "Mipipo" hydroquinone lotion.
- Soaps : "Jabiru" antiseptic germicidal soap, "HG 12" germicidal soap, "Mipipo" germicidal soap, "Roberts" medicated
- Soaps, "Tura Savon" germicide, "Sukissa Bango" antiseptic soap, "Skingard" antiseptic soap, "Bexo" Antiseptic soap,
- "Bicu" soap.
- Pesticides for agricultural use containing at least one of the following products :
 - Captafol, dinosebe acetate (aretit), dinosebe, binapacryl (morocide), cyhexatin, dieldrin, aldrin, heptachlore, 2-4-5 TCP Trade names of these pesticides are listed thereafter :
 - Made from captafol: difolatan, folcid, merpafol, crisfolatan, foltaf, haipen, mycodifol, ortodifolatan 80, captalatan 80.
 - Weed killers made from aretit: HOE 002904, evosit, phenotan.
 - Made from dinosebe: subitex, vertac, Dinitro Weed Killer, basanite, chemox general, chemox, chemsect, dynamite, elgetol, hel-fire, kiloseb, nitropone, sinox general, unicrop, caldon, dinitro, DN289, gebutox, premerge, subitex, vertac.
 - Made from binapacryl: acricid, ambox, dapacryl, dinosebe, endosan, morocide, HOE 2784, NIA 9044.
 - Made from Dieldrin: alvit, dieldrex, dieldrite, octalox, panoram D-31.
 - Made from Aldrine: alvit, dieldrex, dieldrite, octalox, panoram D-31, aldrex 30, aldrite, aldrosol, drinox, octalene.
 - Seedrin liquid.
 - Made from heptachlore: drinox, H-34, heptamul.
- Toxic waste and other industrial waste.
- "Cock brand" insecticide. Double Cock brand, Cock brand superior containing DDT, as per Ministerial Decision N°
- 008/MINDIC/CAB dd 2/3/2000.
- Non iodized salt.
- Counterfeit goods.
- Wheat flour from Nigeria (importation suspended.)
- Bovine meat of European origin (importation suspended.)
- The products or equipments, whenever using the substances impoverishing the ozone layer.
- Pharmaceutical product INTETRIX P GRANULES (importation suspended.)
- Pharmaceutical products including phenolphthalein (Mucinum, Purganol.)

Restricted and Prohibited – Exports

- Not available.

Motor Vehicles – Imports

The following documents are required for the importation of motor vehicles:

Required Documents	Details
Invoice of the Car	Please verify with local representative.
Registration Card	Please verify with local representative.
Insurance Form	Please verify with local representative.
Non Sale Certificate	Please verify with local representative.

Details:

- Agent must receive all documents one month before the shipment's arrival.
- Chassis number and weight of the vehicle must be stated on the OBL.
- There is a 53% tax on cars for which tax exemption is not granted.
- Car must be listed on the inventory.

Motor Vehicles – Exports

- Not available.

Pets

The requirements to transport dogs and cats may vary per country. If you wish to ship your pet, please contact the airline or country Consulate/Embassy for specific details concerning your type, breed and documentation for pets.

IMPORTANT CUSTOMS REMINDER

Customs and immigration requirements are established by the country of import, not by UniGroup Relocation and are subject to change without notice by the country of import. All regulations may vary according to the customer's nationality or immigration status. This guide has been designed to assist clients understand and comply with country-specific requirements. Substantial effort has been made to ensure that the information provided is current and correct. UniGroup Relocation cannot be responsible for changes in the law, or interpretation by immigration or customs enforcement personnel, or non-compliance with the law as it exists at the time you and/or your goods enter the country. Contact with the local Consulate or Embassy for further information concerning your specific visa, residence and entry situation is strongly recommended prior to planning your move.

WOOD PACKAGING MATERIAL

International wood packing requirements are in accordance with ISPM 15 (*International Standards for Phytosanitary Measures: Guidelines for Regulating Wood Packaging Material in International Trade**) as of 5 July 2006:

*ISPM 15 is produced by the Secretariat of the International Plant Protection Convention (IPPC) of the United Nations' Food and Agriculture Organization (FAO).

ISPM 15 requires certain phytosanitary procedures, in particular heat treatment or methyl bromide fumigation, relating to wood packaging material (including dunnage) made of raw wood in use in international trade; the phytosanitary procedures are meant to minimize the risk of introducing and spreading certain pests that live and breed in raw wood.

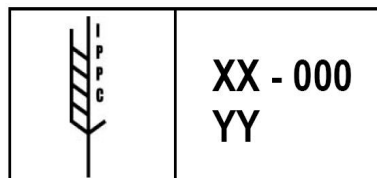
REQUIREMENTS OF ISPM 15

Wood packaging material in the form of:

- Packing cases, boxes, crates, drums, and similar packings
- Pallets, box pallets, skids, and other load boards
- Pallet collars
- actually in use in the transport of objects of all kinds, except:
- Raw wood of 6mm thickness or less
- Processed wood produced by glue, heat and pressure, or any combination thereof

The wood packaging material shall:

- Be subject to one of the approved measures as specified in Annex I To FAO ISPM 15 (currently, *heat treatment or methyl bromide fumigation*)
- **Display a mark with:**
 - The two-letter ISO Country Code (in place of **XX** in the image below)
 - A code identifying the producer (in place of **000** in the image below)
 - The code identifying the approved measure applied to the wood packaging material in the mark as specified in Annex II to FAO ISPM 15 (in place of **YY** in the image below; examples are **HT** For “Heat Treatment” and **MB** for “Methyl Bromide Fumigation”)
 - Where “debarking” is required, the letters “DB” shall be added to the abbreviation of the approved measure included in the said mark
 - The logo as specified in Annex II to FAO ISPM 15 (this logo is the ippc trademarked graphic symbol shown in the image below on the left side)



REQUIREMENTS OF ISPM 15 (Continued)

Wood packaging material in the form of: **The wood packaging material shall:**

- **Markings should be:**
 1. Permanent and not transferable
 2. Legible and visible, preferably on at least two opposite sides of the article being certified
- Be marked in accordance with Annex II to FAO ISPM 15 (see directly above under "**Display a mark with:**")
- If not, at a minimum it should be made from bark-free wood that is free from pests and signs of live pests

DUNNAGE, i.e. wood used to wedge or support non-wood cargo, including that which has not kept its natural round surface except:

- Raw wood of 6mm thickness or less
- Processed wood produced by glue, heat and pressure, or a combination thereof